

Company Secretaries

Conference & Exhibition 2007

the event for Company Secretaries

Thursday 4 October 2007 · Business Design Centre · London N1

PROGRAMME



Sarah Montague



Tom Smith



Geoff Dart



Sally Dewar

08.30 Exhibition opens, registration and tea/coffee

09.20 Introduction and welcome
John Ainsworth, Chief Executive, ICSA

Chair: Sarah Montague, Journalist and Broadcaster, BBC Radio 4

09.30 **Keynote speech: Companies Act 2006 implementation timetable – ensuring you are prepared**
Latest on the implementation timetable and Companies House.

Geoff Dart, Director, Corporate Law and Governance, Department of Business, Enterprise and Regulatory Reform
Tom Smith, Customer Delivery Director, Companies House

10.00 **Governance, regulation and compliance – the art of effective business**
Richard Sykes, Partner, PricewaterhouseCoopers

10.30 Tea/coffee

11.00 **FSA update**
Sally Dewar, Director, Capital Markets Sector, Financial Services Authority
Ben Mathews, Company Secretary and Global Head of Secretarial Services, Rio Tinto

11.30 **Hot topics from investors**
Stephen Hadrill, Director General, Association of British Insurers
Alan MacDougall, Managing Director, Pensions Investment Research Consultants

12.00 Panel discussion and questions from the floor

12.20 Lunch

13.40 **Keynote speech: The Corporate Manslaughter and Corporate Homicide Act**
Preparing for the enforcement date of 6 April 2008 and the principles of owing a duty of care.
Maria Eagle, Parliamentary Under Secretary of State, Ministry of Justice
Jan Burgess, Partner, CMS Cameron McKenna

14.10 **Articles of association changes for 2008 AGMs**
James Palmer, Partner, Corporate, Herbert Smith

14.40 Tea/coffee

15.10 **Narrative reporting**
Mark O'Sullivan, Senior Manager, Corporate Reporting, PricewaterhouseCoopers
Sallie Cooke Pilot, Director of Communications, Black Sun

15.40 **Corporate social responsibility**
Dr Rory Sullivan, Head of Investor Responsibility, Insight Investment

16.10 Panel discussion and questions from the floor

16.30 **Closing remarks**
Charmian Allcock, UK President, ICSA International

CPD: ICSA, Solicitors Regulation Authority, Bar Council, ILEX and PMI accredited 6 hours

Visit ICSA Events website www.icsaevents.com for conference and exhibition information.

Company Secretaries Conference & Exhibition 2007

Booking form

Delegate 1

Mr/Mrs/Ms/Miss/Dr/Other ACIS/FCIS

Forename(s) Surname

Position

Company

Address

Town Postcode

E-mail

Direct phone no. Direct fax no.

Delegate 2

Mr/Mrs/Ms/Miss/Dr/Other ACIS/FCIS

Forename(s) Surname

Position E-mail

Delegate 3

Mr/Mrs/Ms/Miss/Dr/Other ACIS/FCIS

Forename(s) Surname

Position E-mail

Dietary requirements

Please specify any dietary requirements:

Conference fees

Conference fees are inclusive of refreshments, lunch and a delegate pack. Please complete and return the booking form to the address below with payment.

No. £318.75 + VAT (£374.53) ~~£375.00 + VAT (£440.63)~~ ICSA Member/student fee – **Quote ref. RPG**

No. £361.25 + VAT (£424.47) ~~£425.00 + VAT (£499.38)~~ ICSA Non-member fee – **Quote ref. RPG**

Payment

Payment available by credit and debit card. All fees must be paid for prior to the conference.

Please find enclosed a cheque made payable to 'ICSA Corporate Services'.

P. O. no. VAT registration no. GB761207941

Please charge my credit/debit card (American Express and Diners Club cards are **not** accepted).

Credit card: Visa Mastercard **Debit card:** Solo Switch Visa/Delta

Name of card holder (as shown on card)

Card no. Switch only Issue no.

Start date (where present) Expiry date

Security code (last three digits on the signature strip)

I authorise you to charge the following amount to my card: £

Signature of card holder Date

Return form to

Please return to ICSA Events, 16 Park Crescent, London W1B 1AH or fax your booking form 020 7612 7034.
Phone 020 7612 7032 · E-mail events@icsa.co.uk

Overnight accommodation

If you require overnight accommodation please phone Phil Jackson, M H Forum Link Ltd – www.mhforumlink.com – on 0845 838 7432, fax 0845 838 7433 or e-mail info@mhforumlink.com for special rates. Please state the date of the conference you are attending.

Conference documentation

I am not able to attend the conference but please send me a set of conference notes at £150.00. For overseas orders, please add £10.00 for postage and packaging. Documentation will be sent shortly after 04/10/2007. Payment is required beforehand.

Booking conditions

A refund will be issued on all cancellations received in writing by Wednesday 19/09/2007, subject to a £50.00 + VAT (£58.75) administrative fee. No refunds will be issued for cancellations received after this date which therefore means that the delegate will be liable for the full conference fee. The same conditions apply to transfers. A substitute delegate is welcome at no extra charge. The content and timing of the programmes and identity of the speakers may be altered for reasons beyond the control of the ICSA.